



State of California-Health and Human Services Agency
Department of Health Services



ARNOLD SCHWARZENEGGER
Governor

April 8, 2005

CHDP Information Notice No.: 05-B

TO: ALL COUNTY/CITY CHILD HEALTH AND DISABILITY PREVENTION
(CHDP) PROGRAM DIRECTORS, DEPUTY DIRECTORS, STATE
CHILDREN'S MEDICAL SERVICES (CMS) BRANCH AND REGIONAL
OFFICE STAFF

SUBJECT: CHDP LOCAL PROGRAM GUIDANCE TRAINING

In early March 2005, you were informed that the CMS Branch would sponsor training for local CHDP programs on the implementation of the final version of the CHDP Local Program Guidance Manual (LPGM). You and your staff are invited to participate in the training scheduled for May 17 and 18, 2005 in Sacramento. Attached is the registration information www.cce.csus.edu/cts/chdp05/. Please note that the CMS Branch will pay for the expenses of two representatives designated from each local CHDP program. Read the information carefully and complete the registration form as soon as possible. Registration requests must be submitted by April 25, 2005.

Background

The CHDP Program Local Guidance Manual standardizes the recruiting, enrolling, disenrolling, and monitoring of CHDP provider participation in the CHDP program statewide. The foundation work for the LPGM was a special project work group that began in the spring of 2000. The objectives of the project were to standardize:

- Basic provider requirements, including education and experience
- Facility review and medical record review
- Enrollment and recertification requirements and process
- Disenrollment requirements and process
- The criteria for appeal and the appeal process.

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The Draft LPGM was distributed in Spring 2003, and local CHDP programs have been able to use the early draft material for the past two years. Based on the input from local CHDP programs that have been using the draft LPGM and numerous discussions, the 2005 LPGM incorporates revised facility and medical record review tools and processes for the enrollment of laboratories. We anticipate posting the final version of the LPGM on the CMS website later this month so you will have an opportunity to review the LPGM prior to coming to the training.

If you have any questions, please contact your Regional Nurse Consultant.

Original signed by Marian Dalsey, M.D., M.P.H.

Marian Dalsey, M.D., M.P.H., Acting Chief
Children's Medical Services Branch

Attachment (electronic File)